

# #1 OHIO PRESERVICE SCHOOL BUS INSPECTION FORM

Driver: \_\_\_\_\_ Date: \_\_\_\_\_ Score: \_\_\_\_\_

School/Agency \_\_\_\_\_ Bus # \_\_\_\_\_ Bus Type C T MS

OBI: \_\_\_\_\_ Mileage: \_\_\_\_\_ FINAL EVALUATION  YES  NO

**Mark items inspected with ✓    Mark items missed/defects with ○    Draw line through items not used and mark with NA**

**STEP I. Overview**

- \_\_\_ Leaning
- \_\_\_ Hazards
- \_\_\_ Leaks
- \_\_\_ Oil
- \_\_\_ Coolant
- \_\_\_ Fuel
- \_\_\_ Entry Check D-T-R
- \_\_\_ OSHP Sticker

**STEP II. Engine Compartment**

- \_\_\_ Hood/Hinges
- \_\_\_ Moisture
- \_\_\_ Wiring
- \_\_\_ Hoses
- \_\_\_ Belts
- \_\_\_ Oil
- \_\_\_ Coolant
- \_\_\_ Air Compressor B/G
- \_\_\_ Power Steering Fluid
- \_\_\_ Power Steering Pump B/G
- \_\_\_ Steering System
- \_\_\_ Steering Shaft
- \_\_\_ Gear Box
- \_\_\_ Hoses
- \_\_\_ Pittman Arm
- \_\_\_ Drag Link
- \_\_\_ Steering Arms
- \_\_\_ Tie Rod
- \_\_\_ Alternator B/G
- \_\_\_ Water Pump B/G
- \_\_\_ Washer Fluid Level
- \_\_\_ Turbo Charger

**STEP III. Inside Cab**

**Safety Equipment**

- \_\_\_ Fire Extinguisher
- \_\_\_ Reflectors/Fusees
- \_\_\_ First Aid Kit
- \_\_\_ Emergency Assistance Cards
- \_\_\_ Body Fluid Kit
- \_\_\_ Flashlight
- \_\_\_ Electric Fuses
- \_\_\_ Circuit Breakers
- \_\_\_ Driver Seat/Belt
- \_\_\_ Steering/Horn
- \_\_\_ Windshield
- \_\_\_ Mirrors
- \_\_\_ Visor

**Gauges and Brake Check**

- \_\_\_ Safe Start
- \_\_\_ ABS Light
- \_\_\_ Oil
- \_\_\_ Fuel
- \_\_\_ Ammeter/Voltmeter
- \_\_\_ Temperature
- \_\_\_ Air Pressure
- \_\_\_ DEF

**D = Door, T = Tread, R = Rail**

**F = Front, S = Side, R = Rear**

**\*Engine, Off, Key On, or with a Helper**

**B/G = Belt or Gear**

**Automatic Failure (In Proper Sequence)**

- \_\_\_ Air Brake Test
- \_\_\_ Storage Tank - 2 psi
- \_\_\_ Service Brake - 3 psi
- \_\_\_ Low Pressure Light/Buzzer-60 psi
- \_\_\_ Emergency Spring Brake - 40-20 psi

**OR**

- \_\_\_ Hydraulic Brake Check
- \_\_\_ Pump 3 times - Hold 5 seconds

**Control Panel**

**Indicator Lights & Switches**

- \_\_\_ Instrument Panel Lights
- \_\_\_ Turn Signal Left Right
- \_\_\_ Hazard Lights
- \_\_\_ High Beams
- \_\_\_ Windshield Wipers/Washer
- \_\_\_ Dome Lights
- \_\_\_ Noise Suppression Switch
- \_\_\_ Fans
- \_\_\_ Heater
- \_\_\_ Defroster
- \_\_\_ Air Conditioner
- \_\_\_ Radio Check
- \_\_\_ Override
- \_\_\_ Master Warning Lights
- \_\_\_ Amber
- \_\_\_ Red
- \_\_\_ Service Door
- \_\_\_ Step Light

**STEP IV. Walk-Around**

**Bus Body**

- \_\_\_ Damage to Bus
- \_\_\_ Dents
- \_\_\_ Scratches
- \_\_\_ Vandalism
- \_\_\_ Mirror Brackets
- \_\_\_ Reflectors - F S R
- \_\_\_ Reflective Tape- F S R
- \_\_\_ Emergency Door
- \_\_\_ Floor Cleanliness
- \_\_\_ Wheelchair Access
- \_\_\_ Operate Door
- \_\_\_ Operate Lift

**Front Axle**

- \_\_\_ Tires
- \_\_\_ Inflation
- \_\_\_ Condition
- \_\_\_ Depth
- \_\_\_ Rims
- \_\_\_ Lugs
- \_\_\_ Hub Oil Seal
- \_\_\_ Splash Guards
- \_\_\_ Suspension
- \_\_\_ Mounts
- \_\_\_ Sprints
- \_\_\_ U-Bolts
- \_\_\_ Shocks

- \_\_\_ Air Brakes
- \_\_\_ Hoses/ABS
- \_\_\_ Air Chambers
- \_\_\_ Slack Adjusters
- \_\_\_ Push Rods
- \_\_\_ Drums or Rotors
- \_\_\_ Linings or Calipers/Pads
- \_\_\_ Hydraulic Brakes
- \_\_\_ Lines/ABS
- \_\_\_ Rotors
- \_\_\_ Calipers/Pads

**Lights**

- \_\_\_ Clearance Lights
- \_\_\_ F S R
- \_\_\_ Warning Lights
- \_\_\_ F S R
- \_\_\_ Turn Signals
- \_\_\_ Left - F S R
- \_\_\_ Right - F S R
- \_\_\_ Hazard Lights
- \_\_\_ F S R
- \_\_\_ Head Lights
- \_\_\_ Low Beam
- \_\_\_ High Beam
- \_\_\_ Tail Lights
- \_\_\_ Brake Lights\*
- \_\_\_ Back-up Lights\*
- \_\_\_ Beeper

**Chassis**

- \_\_\_ Frame
- \_\_\_ Air Storage Tanks
- \_\_\_ Air Lines
- \_\_\_ Battery Box
- \_\_\_ Drive Shaft
- \_\_\_ Exhaust System
- \_\_\_ Fuel Tank/Cap
- \_\_\_ Fuel Cage/Lines
- \_\_\_ DEF Tank/Cap/Lines

**Rear Axle**

- \_\_\_ Tires
- \_\_\_ Inflation
- \_\_\_ Condition
- \_\_\_ Depth
- \_\_\_ Rim
- \_\_\_ Lugs
- \_\_\_ Axle Seal

- \_\_\_ Bud Type Wheels or Spacer
- \_\_\_ Splash Guards
- \_\_\_ Suspension
- \_\_\_ Shocks
- \_\_\_ Mounts Spring/Air
- \_\_\_ Springs or Air Bags
- \_\_\_ Torsion Springs
- \_\_\_ U-Bolts
- \_\_\_ Air Brakes
- \_\_\_ Hoses/ABS
- \_\_\_ Air Chambers
- \_\_\_ Slack Adjusters
- \_\_\_ Push Rods
- \_\_\_ Drums or Rotors
- \_\_\_ Linings or Calipers/Pads
- \_\_\_ Hydraulic Brakes
- \_\_\_ Lines/ABS
- \_\_\_ Rotors
- \_\_\_ Calipers/Pads

**STEP V. Inside and Walkback**

- \_\_\_ Amber Warning Lights
- \_\_\_ F R
- \_\_\_ Seats
- \_\_\_ Emergency Exits
- \_\_\_ Window
- \_\_\_ Roof
- \_\_\_ Strobe Light

**STEP VI. Operation Inspection**

- \_\_\_ Engine
- \_\_\_ Transmission/Clutch
- \_\_\_ Suspension
- \_\_\_ Parking Brake
- \_\_\_ Service Brake

START TIME for Pre-Trip \_\_\_\_\_

END TIME for Pre-Trip \_\_\_\_\_

TOTAL TIME for Pre-Trip \_\_\_\_\_

**STEP VII. Post-Trip Inspection**

- \_\_\_ Set Parking Brake
- \_\_\_ Put in Neutral
- \_\_\_ Turn Off All Switches
- \_\_\_ Check Seats for Damage
- \_\_\_ Check Interior for Cleanliness

- \_\_\_ \*Check for Students
- \_\_\_ Check Automatic Transmission Weekly
- \_\_\_ Complete Reports

**\*(Automatic Failure if not completed)**

**Number of errors \_\_\_\_\_ x2 points = \_\_\_\_\_ Total points to deduct**

**Deduct total points from 100 and enter score above**

**80 or above is passing.**

OBI Signature: \_\_\_\_\_

Driver Signature: \_\_\_\_\_